



*James Ellis*  
Head of Legal and Democratic Services

**MEETING** : EXECUTIVE  
**VENUE** : COUNCIL CHAMBER, WALLFIELDS, HERTFORD  
**DATE** : TUESDAY 6 JULY 2021  
**TIME** : 7.00 PM

### **MEMBERS OF THE EXECUTIVE**

Councillor Linda Haysey	- Leader of the Council
Councillor Peter Boylan	- Executive Member for Neighbourhoods
Councillor Eric Buckmaster	- Executive Member for Wellbeing
Councillor George Cutting	- Executive Member for Corporate Services
Councillor Jan Goodeve	- Executive Member for Planning and Growth
Councillor Jonathan Kaye	- Executive Member for Communities
Councillor Graham McAndrew	- Executive Member for Environmental Sustainability
Councillor Geoffrey Williamson	- Deputy Leader and Executive Member for Financial Sustainability

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## **DISCLOSABLE PECUNIARY INTERESTS**

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
  - must not participate in any discussion of the matter at the meeting;
  - must not participate in any vote taken on the matter at the meeting;
  - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
  - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
  - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

### **Public Attendance**

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<https://www.youtube.com/user/EastHertsDistrict/live>.

If you would like further information, email [democratic.services@eastherts.gov.uk](mailto:democratic.services@eastherts.gov.uk) or call the Council on 01279 655261 and ask to speak to Democratic Services.

### **Accessing the agenda pack**

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Visit <https://www.eastherts.gov.uk/article/35542/Political-Structure> for details.

## AGENDA

1. Apologies

To receive any apologies for absence.

2. Leader's Announcements

3. Minutes (Pages 7 - 16)

To approve as a correct record the Minutes of the meeting held on 30 March 2021.

4. Declarations of Interest

To receive any Member(s) declaration(s) of interest.

5. Hertford Hydro (Pages 17 - 30)

6. Transformation Programme (Pages 31 - 68)

7. Annual Plan and Refreshed Corporate Plan (Pages 69 - 116)

8. Draft Equalities, Diversity and Inclusion Strategy for East Herts (Pages 117 - 132)

9. Statement of Licensing Policy (Pages 133 - 296)

10. Access to Information Policy (Pages 297 - 326)

11. Data Retention Policy (Pages 327 - 344)

12. Data Breach Policy (Pages 345 - 370)
13. Adoption of Bengo Neighbourhood Area Plan following Referendum (Pages 371 - 440)
14. Adoption of Sele Neighbourhood Area Plan following Referendum (Pages 441 - 506)
15. Adoption of Thundridge Neighbourhood Plan following Referendum (Pages 507 - 580)
16. Adoption of Gilston Area Neighbourhood Plan following Referendum (Pages 581 - 722)

17. Update from Overview and Scrutiny Committee

To receive a report of the Committee Chairman.

18. Update from Audit and Governance Committee

To receive a report of the Committee Chairman.

19. Urgent Business

To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.